

Annual School Report (Report A)
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(Template)

To : Secretary for Education
[Attn: NET Administration Team, Education Bureau]
Room W304, 3/F, West Block, EDB Kowloon Tong Education Services Centre,
19 Suffolk Road, Kowloon Tong, Kowloon

Enhancement Measures for the Native-speaking English Teacher (NET) Scheme
Annual School Report on the Use of the NET Grant
for the _____ School Year

Name of School: _____

Our school was provided with the NET Grant by the Education Bureau at the amount of _____ in the _____ school year. With reference to the school-based circumstances, we employed at least one full-time NET, engaged native-speaking English Teaching Assistants (NTAs) and/or English learning support services by using remaining funds, if any. Details are as follows:

- (1) With reference to the learning needs of student(s), our school deployed the NET Grant in the following ways to enhance students' English language learning (one or more options can be selected):

<i>Deployment of the NET Grant</i>	<i>Actual Expenses (\$)</i>
☐ Employing _____ NET(s) by school direct, or ☐ Engaging service provider to provide _____ NET(s) [name of service provider: _____]	
☐ Employing _____ NTA (s) by school direct, or ☐ Engaging service provider to provide _____ NTA(s) [name of service provider: _____]	
☐ Engaging service provider to provide other English learning services [name of service provider: _____] [type of service: _____]	
Total Expenses	
Unspent Balance	

- (2) As at 31 August 2026, the Grant

- ☐ has an unspent balance of 30% or less of the 12 months' provision.
☐ has an unspent balance in excess of 30% of the 12 months' provision, which will be returned to EDB.

(3) Qualifications of NET(s):

Name of NET:	
Contract period: From / / to / /	
(i)	A Bachelor's degree in _____ (subject), from a Hong Kong university or equivalent
(ii)	☐ A Post-graduate Diploma in Education (PGDE), or ☐ A Teaching English as a Foreign / Second Language (TEFL / TESL) qualification at least at certificate level or equivalent
(iii)	☐ Valid IELTS results (overall band score of 7.5 or above, with "Speaking" band score of 7.5 or above)

(4) The NETs/NTAs performed the following duties (one or more duties can be selected):

NETs:

No. of classes taught: _____ Duration of a lesson: _____ minutes
(per week/cycle*)

English class(es): ☐ English ☐ Literature ☐ Listening
☐ Speaking ☐ Reading ☐ Writing
☐ Others (please specify): _____

English learning activity(ies): ☐ Debate ☐ Drama ☐ Phonics
☐ Choral speaking ☐ Assembly
☐ Preparation of English learning materials
☐ Others (please specify): _____

NTAs:

English class(es): ☐ English ☐ Literature ☐ Listening
☐ Speaking ☐ Reading ☐ Writing
☐ Others (please specify): _____

English learning activity(ies): ☐ Debate ☐ Drama ☐ Phonics
☐ Choral speaking ☐ Assembly
☐ Preparation of English learning materials
☐ Others (please specify): _____

(5) Details of the English learning support services provided by service providers:

(6) In utilising the NET Grant to enhance student motivation and engagement in English learning, as well as to create an English-rich environment, our school has rated the effectiveness as follows (1 – very ineffective; 5 – very effective):

- ☐ Students have been motivated to learn English
- ☐ The English learning environment has been enriched to facilitate students' learning
- ☐ English learning has been promoted through co-curricular activities and students have been provided with diversified English learning experience
- ☐ Overall, the NET Grant has been effective in support students' learning of English

Other comments:

(7) ☐ I certify that the above report has been endorsed by Incorporated Management Committees (IMCs) / School Management Committees (SMCs).

Signature of supervisor/principal*: _____ Date: _____

Name of supervisor/principal*: Mr./Mrs./Ms./Miss.* _____

Name of school: _____ (School code: _____)

School address: _____

_____ Fax no.: _____

Contact person for enquiry: Mr./Mrs./Ms./Miss.* _____ Tel. no.: _____

Post of contact person: _____

(Please insert a “✓” in the appropriate box(ex) and fill in the required information.)

(Delete as appropriate)*